



CSC BIDS AND AWARDS COMMITTEE

CSC-CO ITB No. 2016-07
 (Rebidding - CSC Records Center Bldg.)
 Date: May 4, 2016

INVITATION TO BID

1. The Civil Service Commission through the Bids and Awards Committee (BAC) intends to apply the sum of **Php 27,400,000.00** being the Approved Budget for the Contract (ABC) to payments under the project for the **"Re-bidding on the Construction of the Three (3)-Storey Civil Service Commission (CSC) Records Center Building, IBP Road, Constitution Hills, Diliman, Quezon City"**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Civil Service Commission now invites bids for the **"Re-bidding on the Construction of the Three (3)-Storey Civil Service Commission (CSC) Records Center Building, Quezon City"** at the CSC Compound, IBP Road, Constitution Hills, Diliman, Quezon City. Completion of the Works required **two hundred forty (240) calendar days**. Bidders should have at least completed a single contract that is similar to the Project and equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II, Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. The project requires utilization of key personnel and equipment, as follows:

List of key personnel to be assigned to the contract to be bid, with their complete qualification and experience data including photocopy of renewed PRC License ID and PTR, which shall not be limited to the following:

Key Personnel	Minimum Years' Experience in Similar Works
1. Project Manager	Five (5) years
2. Project Engineer	Five (5) years
3. Professional Electrical Engineer	Five (5) years
4. Professional Mechanical Engineer	Five (5) years
5. Materials Engineer (DPWH Accredited)	Three (3) years
6. Construction Foreman	Five (5) years
7. Safety Officer (Accredited)	Three (3) years
Except for Materials Engineer and Safety Officer , "Experience in similar works" covers all work experience for the designated position in building construction.	

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List of equipment which is owned/leased/under purchase agreement to be utilized for the project shall be but no limited to the following to be supported with proof of ownership, purchase agreement and certification of availability from the equipment lessor/vendor for the duration of the project.

Equipment	Required Units
1. Backhoe	One (1) unit
2. Bagger Mixer	Two (2) units
3. Welding Machine	One (1) unit
4. Disk Grinder	One (1) unit
5. Bar Cutter	One (1) unit
6. Bar Bender	One (1) unit
7. Plate Compactor	One (1) unit
8. Dump Truck	One (1) unit
9. Water Truck	One (1) unit
10. Air Compressor	One (1) unit

5. Interested bidders may obtain further information from the **CSC-BAC Secretariat, OFAM, CSC Central Office** and inspect the Bidding Documents at the address given below starting May 11, 2016 from 8:00 A.M. to 5:00 P.M.
6. A complete set of Bidding Documents may be purchased by interested Bidders from the **CSC-BAC Secretariat Unit** in the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **Php25,000.00**. Bidder/s which have previously purchased Bidding Documents will no longer be required to pay the said amount.
7. The Civil Service Commission, through the Bids and Awards Committee (BAC) will conduct a **Pre-Bid Conference** on **June 1, 2016** at 11:00 a.m. at the OFAM Conference Room, Basement, CSC Main Building, IBP Road, Constitution Hills, Diliman, Quezon City, which shall be open only to all interested parties who have purchased the Bidding Documents.
8. For the conduct of the **Eligibility Checking and Bid Opening**, bids must be submitted/delivered/dropped on or before **June 15, 2016** at 9:00 a.m. at the designated Bid Box for Public Bidding located at **CSC-BAC Secretariat Unit, OFAM, CSC Central Office, IBP Road, Constitution Hills, Diliman, Quezon City**. All bids must be accompanied by a *Bid Securing Declaration* or *Bid Security* in any of the acceptable forms and in the amount stated in ITB Clause of the Bidding Documents.

Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

9. For further information, please refer to:

MR. SAM V. MANGLICMOT
 Head CSC-BAC Secretariat
 Office for Financial and Assets Management (OFAM)
 CSC Central Office, Quezon City
 Tel. Nos. 931-7984; 931-7990; Fax No. 931-8029

10. The **Civil Service Commission** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


DAVID CABANOG, JR.
 Assistant Commissioner, CSC
 Chairman, CSC-BAC

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